



# JEWELERS OF AMERICA

## BENCH PROFESSIONAL CERTIFICATION PROGRAM APPLICATION

### APPLICANT INFORMATION

Name (as it should appear on certificate):

Application Date:

Title/Position:

Company:

Street Address:

City:

State:

Zip:

Day Phone:

Fax:

Email Address:

Website Address:

### PROCTOR INFORMATION (see Program Guide for proctor qualifications)

Name:

Email Address:

Relationship to Applicant:

Street Address:

City:

State:

Zip:

Day Phone:

Fax:

### TEST LEVEL AND APPLICABLE FEES (you will be charged in 2 installments)

#### FIRST INSTALLMENT:

a) \$250 administrative fee

\$250.00

b) Please check the box next to the test level for which you are applying:

Level One

Level Two

Level Three

Level Four (Level Three completed)

Level Four (Level Three NOT completed – need required Pre-Requisite Test)

c) Are you a member of Jewelers of America?

Yes (no additional fee)

No (add \$120 non-member fee)

TOTAL First Installment:

#### SECOND INSTALLMENT:

Upon passing the written exam, practical exam materials will be shipped directly to your proctor's address. Your credit card will be charged at that time for materials based on the chart below:

	\$1600-\$1699 Gold	\$1700-\$1799 Gold	\$1800-\$1899 Gold	\$1900-\$1999 Gold
Level One	\$690	\$715	\$740	\$765
Level Two	\$1,700	\$1,725	\$1,750	\$1,775
Level Three	\$1,030	\$1,055	\$1,080	\$1,105
Level Four (Level Three completed)	\$1,605	\$1,665	\$1,725	\$1,785
Level Four (Level Three NOT completed – price includes required Pre-Requisite Test)	\$1,795	\$1,850	\$1,905	\$1,960

## PAYMENT AUTHORIZATION FOR WRITTEN AND PRACTICAL TESTS

### PAYMENT METHOD:

- Money Order  
 Check  
 Credit Card  
 Visa    MasterCard    American Express

Credit Card Number:

Card Holder Name:

Expiration Date:

CVV Code:

Amount of Payment:

My signature below authorizes Jewelers of America to charge the credit card account in two installments. In the first installment, I understand I will be charged the administrative fee and any other applicable fees as outlined on page one. In the second installment, I understand that I will be charged a materials fee according to the chart provided and the price of gold at the time of shipment I acknowledge that the information provided is correct and that I am the cardholder indicated. I understand that all written and practical testing materials will be shipped directly to the proctor designated on this application.

Signature of Cardholder: \_\_\_\_\_

Printed Name of Cardholder: \_\_\_\_\_

Date: \_\_\_\_\_

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### ACKNOWLEDGEMENT:

I hereby certify that all information on this application is accurate to the best of my knowledge.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

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### MAIL, FAX OR EMAIL THIS APPLICATION TO:

Jewelers of America  
ATTN: Bench Certification  
52 Vanderbilt Avenue, 19<sup>th</sup> Floor  
New York, NY 10017  
800-223-0673 • 646-658-0246

Fax: 646-658-0256

Email: [members@jewelers.org](mailto:members@jewelers.org)